



ORGANISING / CLERICAL JOBS

Education Level Required For Entry

Aboriginal/Torres Strait Islander Health Worker	2	3	4			Farmer/Farm Manager	1	2	3	4	5		
Accountant			4	5		Film and Television Producer's Assistant	1	2	3	4	5		
Actuary				5		Film, Stage and Television Director	1	2	3	4	5		
Administrative Assistant	1	2	3	4		Financial Dealer and Broker					5		
Advertising Account Executive				5		Financial Dealer's Assistant			3	4	5		
Agricultural and Resource Economist				5		Food Technician		2	3	4	5		
Air Force Officer			4	5		Forensic Scientist					5		
Air Traffic Controller				5		Geographic Information Systems Officer				4	5		
Airline Passenger Officer	1	2				Geologist					5		
Analyst (IT)				5		Health Information Manager					5		
Anthropologist				5		Historian					5		
Archaeologist				5		Hospital Administrator					5		
Architectural Draftsperson		3	4			Hotel and Motel Front Office Attendant	1	2	3				
Archivist				5		Human Resources Officer	1	2	3	4	5		
Army Officer			4	5		Importer and Exporter	1	2	3	4	5		
Army Soldier	1	2				Indigenous Community Liaison Officer	1	2					
Arts Administrator				5		Industrial Engineering Technologist					5		
Astronomer				5		IT Administrator					4	5	
Auctioneer	1					IT Support Technician			2	3	4		
Audiologist				5		Insurance Agent	1	2	3				
Bank Officer	1	2	3	4	5	Insurance Broker			2	3	4		
Bookkeeper		2	3			Insurance Officer	1	2	3	4			
Border Force Officer	1	2	3	4	5	Intelligence Analyst					5		
Building Contractor			3	4	5	Interpreter					4	5	
Business Systems Analyst				5		Inventory and Supply Officer	1	2	3				
Car Rental Officer	1	2				Journalist					4	5	
Cartographic Technician			3	4		Law Clerk	1	2	3	4			
Cashier	1	2				Lawyer					4	5	
Caterer	1	2	3			Librarian						5	
Civil Celebrant	1	2	3			Library Assistant	1	2	3				
Civil Engineering Technologist				5		Library Technician					4		
Clinical Coder	1					Local Government Inspector	1	2	3				
Community Worker		2	3	4	5	Logistics Clerk			2	3	4	5	
Computer Systems Auditor				5		Machine Shorthand Reporter	1	2					
Contact Centre Operator	1	2	3			Management Consultant						5	
Conveyancer			4	5		Marine Surveyor				3	4	5	
Correctional Officer		2	3			Market Researcher						5	
Court Officer	1	2	3	4	5	Mathematician						5	
Criminologist				5		Mechanical Engineering Technologist						5	
Customs Broker			3	4		Media Presenter	1	2	3	4	5		
Debt Collector	1	2	3			Medical Scientist						5	
Dispensary Assistant	1	2	3			Navy Officer					4	5	
Economist				5		Navy Sailor	1	2					
Editor			4	5		Occupational Health and Safety Officer					3	4	5
Education Aide	1	2	3										
Environmental Engineer				5									
Environmental Health Officer				5									
Ergonomist				5									
Events Coordinator	1	2	3										
Facilities Officer	1	2	3	4	5								

Office Administrator	1	2				Valuer			4	5	
Park Ranger	1	2	3	4	5	Vehicle Dismantler	1	2			
Parliamentarian	1	2	3	4	5	Vocational Education and Training (VET) Lecturer			4	5	
Patent Examiner					5	Water and Wastewater Plant Operator		2			
Petroleum Engineer					5	Welfare Worker			4	5	
Pharmacist					5	Winemaker				5	
Physicist					5	Word Processing Operator	1	2	3		
Police Officer						Workplace Relations Officer				5	
- Australian Federal Police	1	2	3	4	5	Writer	1	2	3	4	5
- State				4	5	Youth Worker		2	3	4	5
Primary Products Inspector		2	3								
Private Investigator	1	2									
Probation and Parole Officer	1	2	3	4	5						
Programmer (IT)				4	5						
Property Economist					5						
Property Manager		2	3	4							
Public Relations Officer				4	5						
Public Servant											
- Australian Public Service	1	2	3	4	5						
- State Government	1	2	3	4	5						
Quality Assurance Inspector	1	2	3	4							
Quantity Surveyor					5						
Radio Dispatcher	1										
Real Estate Salesperson		2	3	4							
Receptionist	1	2									
Records Officer		2	3	4							
Recreation Officer		2	3	4	5						
Recruitment Consultant	1	2	3	4	5						
Rehabilitation Counsellor					5						
Research Officer					5						
Retail Buyer	1	2	3	4	5						
Sales Assistant	1	2									
Sales Representative	1	2	3								
Science Field Officer		2	3	4	5						
Secretary		2	3	4							
Set Designer				4	5						
Ship's Catering Attendant	1										
Ship's Officer				4	5						
Social Worker					5						
Sports Administrator					5						
Sports Coach	1	2	3	4	5						
Stage Manager				4	5						
Stock and Station Agent		2	3	4							
Storeperson	1	2									
Strata Managing Agent		2	3								
Survey Assistant	1	2	3								
Surveying Technician				4							
Surveyor					5						
Teacher - Art					5						
Teacher – English as a Second Language					5						
Teacher – Music	1	2	3	4	5						
Teacher – Primary					5						
Teacher – Secondary					5						
Teacher - Special Education					5						
Tourist Information Officer	1	2	3								
Trade Measurement Officer	1	2	3	4							
Trade Union Official	1	2	3	4	5						
Train and Network Controller	1	2	3								
Training Officer					5						
Translator				4	5						
Transport Administrator		2	3	4	5						
Transport Clerk	1	2									
Travel Consultant	1	2									
University Lecturer					5						
Urban and Regional Planner					5						